

| RESOURCES | ACTUAL  | ***** ESTIMATES ***** |         | ESTIMATES |
|-----------|---------|-----------------------|---------|-----------|
|           | 2000/01 | ***** 2001/2002 ***** |         | 2002/2003 |
|           | £       | ORIGINAL              | REVISED | £         |

### SERVICE ANALYSIS

|                                 |                  |                  |                  |                  |
|---------------------------------|------------------|------------------|------------------|------------------|
| Democratic Representation       | 213,171          | 213,010          | 217,750          | 217,700          |
| Corporate Management            | 530,642          | 563,690          | 605,570          | 617,360          |
| Miscellaneous                   | 0                | (7,000)          | 0                | 0                |
| Committee Administration        | 108,686          | 108,650          | 110,660          | 114,620          |
| Public Relations                | 26,745           | 38,250           | 32,350           | 37,350           |
| Electoral Registration          | 65,678           | 68,650           | 69,010           | 71,740           |
| Conducting Elections            | 4,310            | 4,970            | 2,070            | 5,080            |
| Personnel                       | 126,086          | 145,040          | 149,610          | 158,850          |
| Employers Expenses              | 3,009            | 4,900            | 10,250           | 2,000            |
| Central Services                | 425,557          | 418,940          | 430,480          | 440,230          |
| Legal Services                  | 284,693          | 189,950          | 256,750          | 202,450          |
| Land Charges                    | (145,583)        | (153,500)        | (172,570)        | (145,890)        |
| Internal Audit / Investigations | 268,681          | 279,880          | 282,350          | 292,280          |
| Data Processing                 | 730,129          | 511,780          | 506,450          | 525,180          |
| Financial Services              | 575,588          | 600,410          | 603,320          | 651,860          |
| Car Leasing                     | (1,063)          | (1,090)          | (2,000)          | 0                |
| Revenues Administration         | 706,738          | 764,290          | 734,430          | 758,780          |
| Housing Benefits Admin          | (163,728)        | (145,850)        | (146,640)        | (146,530)        |
| Housing Benefits                | 262,322          | 200,000          | 200,000          | 200,000          |
| Non Domestic Rates              | (93,944)         | (101,450)        | (94,080)         | (94,000)         |
| Council Tax Collection          | (87,392)         | (98,050)         | (98,050)         | (102,550)        |
| Council Tax Benefits            | 97,318           | 55,490           | 64,110           | 64,110           |
| Dunmow Offices                  | 61,783           | 76,330           | 73,580           | 87,890           |
| S.Walden Offices                | 243,273          | 245,530          | 247,520          | 249,650          |
| Office Services S. Walden       | 53,697           | 54,400           | 52,570           | 53,310           |
| <b>DIRECT BUDGET TOTAL</b>      | <b>4,296,396</b> | <b>4,037,220</b> | <b>4,135,490</b> | <b>4,261,470</b> |
| Internal Charges (Net)          | (1,085,744)      | (867,670)        |                  |                  |
| HRA share of Corporate Core     | (182,540)        | (194,460)        |                  |                  |
| <b>COMMITTEE TOTAL</b>          | <b>3,028,112</b> | <b>2,975,090</b> | <b>4,135,490</b> | <b>4,261,470</b> |

**CORPORATE CORE COSTS****ACTUAL  
2000/01****\*\*\*\*\* ESTIMATES \*\*\*\*\*  
\*\*\*\*\* 2001/2002 \*\*\*\*\*****ESTIMATES  
2002/2003****ORIGINAL****REVISED**

£

£

£

£

**DEMOCRATIC REPRESENTATION**

|                                 |                  |                  |                |                |
|---------------------------------|------------------|------------------|----------------|----------------|
| Members' Payroll Allowances     | 154,612          | 155,000          | 155,000        | 155,000        |
| Members' Payroll Expenses       | 19,563           | 19,000           | 19,750         | 19,750         |
| Other Members' Expenses         | 14,889           | 15,980           | 15,970         | 16,220         |
| Civic Functions                 | 6,534            | 6,000            | 6,000          | 6,000          |
| Members' Accommodation          | 14,068           | 15,030           | 14,530         | 14,230         |
| Membership of Outside Bodies    | 22,502           | 20,000           | 25,000         | 25,000         |
| <b>DIRECT EXPENDITURE TOTAL</b> | <b>232,168</b>   | <b>231,010</b>   | <b>236,250</b> | <b>236,200</b> |
| Income - Hire of Premises       | (18,997)         | (18,000)         | (18,500)       | (18,500)       |
| <b>DIRECT BUDGET TOTAL</b>      | <b>213,171</b>   | <b>213,010</b>   | <b>217,750</b> | <b>217,700</b> |
| Internal Charges (Net)          | 814,677          | 837,730          |                |                |
|                                 | <b>1,027,847</b> | <b>1,050,740</b> |                |                |

**CORPORATE MANAGEMENT**

|                               |                |                |                |                |
|-------------------------------|----------------|----------------|----------------|----------------|
| Staffing - Directors          | 287,300        | 293,690        | 291,890        | 299,320        |
| - Secretarial                 | 93,069         | 96,370         | 102,900        | 100,750        |
| External Audit Expenses       | 64,965         | 39,420         | 72,400         | 73,900         |
| Banking & Treasury Management | 16,647         | 19,360         | 19,360         | 29,400         |
| Corporate Policy Making       | 36,382         | 38,450         | 48,450         | 38,450         |
| Risk Management Initiatives   | 2,100          | 22,000         | 22,000         | 22,000         |
| Corporate Accountability      | 14,732         | 29,300         | 24,510         | 29,200         |
| Direct Admin Costs            | 15,446         | 25,100         | 24,060         | 24,340         |
| <b>DIRECT BUDGET TOTAL</b>    | <b>530,642</b> | <b>563,690</b> | <b>605,570</b> | <b>617,360</b> |
| Internal Charges Net          | 77,676         | 95,180         |                |                |
|                               | <b>608,318</b> | <b>658,870</b> |                |                |

**COMMITTEE ADMINISTRATION**

|                                 |                |                |                |                |
|---------------------------------|----------------|----------------|----------------|----------------|
| Staffing Costs                  | 101,215        | 103,060        | 103,410        | 107,360        |
| Direct Admin Costs              | 8,904          | 6,990          | 8,250          | 8,260          |
| <b>DIRECT EXPENDITURE TOTAL</b> | <b>110,119</b> | <b>110,050</b> | <b>111,660</b> | <b>115,620</b> |
| Income - Sale of Minutes        | (1,433)        | (1,400)        | (1,000)        | (1,000)        |
| <b>DIRECT BUDGET TOTAL</b>      | <b>108,686</b> | <b>108,650</b> | <b>110,660</b> | <b>114,620</b> |
| Internal Charges Net            | (108,686)      | (108,650)      |                |                |
|                                 | <b>0</b>       | <b>0</b>       |                |                |

**PUBLIC RELATIONS EXPENSES**

|                                 |               |               |               |               |
|---------------------------------|---------------|---------------|---------------|---------------|
| District Promotion              | 2,456         | 0             | 0             | 0             |
| Corporate Publicity             | 18,560        | 12,000        | 12,000        | 12,000        |
| Development                     | 10,000        | 25,000        | 20,000        | 25,000        |
| Direct Admin Costs              | 602           | 1,250         | 1,200         | 1,200         |
| <b>DIRECT EXPENDITURE TOTAL</b> | <b>31,617</b> | <b>38,250</b> | <b>33,200</b> | <b>38,200</b> |
| Income - Concessions            | (4,872)       | 0             | (850)         | (850)         |
| <b>DIRECT BUDGET TOTAL</b>      | <b>26,745</b> | <b>38,250</b> | <b>32,350</b> | <b>37,350</b> |
| Internal Charges Net            | (26,745)      | (38,250)      |               |               |
|                                 | <b>0</b>      | <b>0</b>      |               |               |



**CORPORATE CORE COSTS****ACTUAL  
2000/01****\*\*\*\*\* ESTIMATES \*\*\*\*\*  
\*\*\*\*\* 2001/2002 \*\*\*\*\*****ESTIMATES  
2002/2003**

£

**ORIGINAL  
£****REVISED  
£**

£

**PERSONNEL SERVICES**

|                            |                |                |                |                |
|----------------------------|----------------|----------------|----------------|----------------|
| Staffing Costs             | 109,134        | 117,310        | 116,760        | 122,050        |
| Consultancy Fees           | 7,836          | 12,730         | 16,730         | 24,730         |
| Health and Safety Training | 1,458          | 2,900          | 0              | 0              |
| Investors in People        | 1,100          | 5,000          | 5,000          | 5,000          |
| Data Processing            | 198            | 1,400          | 5,400          | 1,400          |
| Direct Admin Costs         | 6,360          | 5,700          | 5,720          | 5,670          |
| <b>DIRECT BUDGET TOTAL</b> | <b>126,086</b> | <b>145,040</b> | <b>149,610</b> | <b>158,850</b> |
| Internal Charges Net       | (126,086)      | (145,040)      |                |                |
|                            | <b>0</b>       | <b>0</b>       |                |                |

**EMPLOYER'S EXPENSES**

|                              |              |              |               |              |
|------------------------------|--------------|--------------|---------------|--------------|
| Staffing Provisions          | 0            | 35,000       | 0             | 35,000       |
| Young Workers Allowance      | 0            | 16,000       | 0             | 16,000       |
| Long Service Awards          | 260          | 1,000        | 10,250        | 1,000        |
| Staff Turnover Savings       | 0            | (50,000)     | 0             | (50,000)     |
| Employers Body Subscriptions | 2,749        | 2,900        | 0             | 0            |
| <b>DIRECT BUDGET TOTAL</b>   | <b>3,009</b> | <b>4,900</b> | <b>10,250</b> | <b>2,000</b> |
| Internal Charges Net         | (3,009)      | (4,900)      |               |              |
|                              | <b>0</b>     | <b>0</b>     |               |              |

**LEGAL SERVICES**

|                                 |                |                |                |                |
|---------------------------------|----------------|----------------|----------------|----------------|
| Staffing Costs                  | 147,188        | 148,660        | 149,760        | 154,460        |
| External Legal Services         | 98,724         | 25,000         | 85,000         | 25,000         |
| Other Legal Expenses            | 24,306         | 5,000          | 10,000         | 10,000         |
| Direct Admin Costs              | 25,291         | 16,290         | 21,990         | 22,990         |
| <b>DIRECT EXPENDITURE TOTAL</b> | <b>295,509</b> | <b>194,950</b> | <b>266,750</b> | <b>212,450</b> |
| Income - Costs                  | (10,816)       | (5,000)        | (10,000)       | (10,000)       |
| <b>DIRECT BUDGET TOTAL</b>      | <b>284,693</b> | <b>189,950</b> | <b>256,750</b> | <b>202,450</b> |
| Internal Charges Net            | (284,693)      | (189,950)      |                |                |
|                                 | <b>0</b>       | <b>0</b>       |                |                |

**INTERNAL AUDIT**

|                             |                |                |                |                |
|-----------------------------|----------------|----------------|----------------|----------------|
| Staffing Costs              | 255,895        | 266,190        | 269,260        | 277,490        |
| Benefit Fraud Investigation | 7,987          | 9,150          | 8,550          | 10,180         |
| Direct Admin Costs          | 4,799          | 4,540          | 4,540          | 4,610          |
| <b>DIRECT BUDGET TOTAL</b>  | <b>268,681</b> | <b>279,880</b> | <b>282,350</b> | <b>292,280</b> |
| Internal Charges Net        | (268,681)      | (279,880)      |                |                |
|                             | <b>0</b>       | <b>0</b>       |                |                |

**CORPORATE CORE COSTS****ACTUAL  
2000/01****\*\*\*\*\* ESTIMATES \*\*\*\*\*  
\*\*\*\*\* 2001/2002 \*\*\*\*\*****ESTIMATES  
2002/2003****ORIGINAL****REVISED**

£

£

£

£

**FINANCIAL SERVICES**

|                              |                |                |                |                |
|------------------------------|----------------|----------------|----------------|----------------|
| Staffing Costs               | 403,787        | 389,210        | 391,060        | 408,360        |
| Changed Payroll Arrangements | 17,611         | 17,000         | 25,500         | 17,000         |
| Insurances                   | 115,798        | 151,960        | 144,520        | 183,300        |
| Computer System Costs        | 18,266         | 20,500         | 20,500         | 21,000         |
| Direct Admin Costs           | 20,126         | 21,740         | 21,740         | 22,200         |
| <b>DIRECT BUDGET TOTAL</b>   | <b>575,588</b> | <b>600,410</b> | <b>603,320</b> | <b>651,860</b> |
| Internal Charges Net         | (451,028)      | (441,880)      |                |                |
|                              | <b>124,560</b> | <b>158,530</b> |                |                |

**CAR LEASING**

|                            |                |                |                |           |
|----------------------------|----------------|----------------|----------------|-----------|
| Leasing Costs              | 161,238        | 167,000        | 164,920        | 161,820   |
| Charged to Users           | (27,373)       | (27,760)       | (28,000)       | (27,000)  |
| Shown within Services      | (134,928)      | (140,330)      | (138,920)      | (134,820) |
| <b>DIRECT BUDGET TOTAL</b> | <b>(1,063)</b> | <b>(1,090)</b> | <b>(2,000)</b> | <b>0</b>  |
| Internal Charges           | 1,063          | 1,090          |                |           |
|                            | <b>0</b>       | <b>0</b>       |                |           |

**REVENUES ADMINISTRATION**

|                                 |                |                |                |                |
|---------------------------------|----------------|----------------|----------------|----------------|
| Staffing Costs                  | 470,261        | 517,590        | 508,260        | 532,020        |
| Computer System Costs           | 166,060        | 154,780        | 154,240        | 157,060        |
| External Support Services       | 15,477         | 17,500         | 17,500         | 7,000          |
| External Audit Fees             | 13,137         | 35,000         | 7,300          | 7,450          |
| Direct Admin Costs              | 49,210         | 54,480         | 62,380         | 55,310         |
| <b>DIRECT EXPENDITURE TOTAL</b> | <b>714,145</b> | <b>779,350</b> | <b>749,680</b> | <b>758,840</b> |
| Income - Admin Costs Recovered  | (7,407)        | (15,060)       | (15,250)       | (60)           |
| <b>DIRECT BUDGET TOTAL</b>      | <b>706,738</b> | <b>764,290</b> | <b>734,430</b> | <b>758,780</b> |
| Internal Charges Net            | (589,740)      | (764,290)      |                |                |
|                                 | <b>116,998</b> | <b>0</b>       |                |                |

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|-----------|---------|-----------------------|---------|-----------|
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|           | £       | ORIGINAL              | REVISED | £         |

### MISCELLANEOUS

|                            |              |                |          |          |
|----------------------------|--------------|----------------|----------|----------|
| Drop-In Centre             | 0            | 3,000          | 0        | 0        |
| Mobile Phones              | 0            | (10,000)       | 0        | 0        |
| <b>DIRECT BUDGET TOTAL</b> | <b>0</b>     | <b>(7,000)</b> | <b>0</b> | <b>0</b> |
| Internal Charges Net       | 3,500        | 3,500          |          |          |
|                            | <b>3,500</b> | <b>(3,500)</b> |          |          |

### ELECTORAL REGISTRATION

|                                 |               |               |               |               |
|---------------------------------|---------------|---------------|---------------|---------------|
| Staffing Costs                  | 40,761        | 40,570        | 41,390        | 41,960        |
| Canvassing Fees                 | 16,391        | 16,400        | 16,900        | 17,500        |
| Data Processing                 | 1,750         | 1,780         | 1,780         | 1,780         |
| Direct Admin Costs              | 8,829         | 11,500        | 10,540        | 12,100        |
| <b>DIRECT EXPENDITURE TOTAL</b> | <b>67,731</b> | <b>70,250</b> | <b>70,610</b> | <b>73,340</b> |
| Income - Sale of Registers      | (2,053)       | (1,600)       | (1,600)       | (1,600)       |
| <b>DIRECT BUDGET TOTAL</b>      | <b>65,678</b> | <b>68,650</b> | <b>69,010</b> | <b>71,740</b> |
| Internal Charges Net            | 22,165        | 24,390        |               |               |
|                                 | <b>87,843</b> | <b>93,040</b> |               |               |

### CONDUCTING ELECTIONS

|                                 |              |              |              |              |
|---------------------------------|--------------|--------------|--------------|--------------|
| Staffing Costs                  | 2,738        | 0            | 0            | 0            |
| Direct Admin Costs              | 2,316        | 570          | 2,970        | 580          |
| Contingency Allowance           | 0            | 4,400        | 1,500        | 4,500        |
| <b>DIRECT EXPENDITURE TOTAL</b> | <b>5,054</b> | <b>4,970</b> | <b>4,470</b> | <b>5,080</b> |
| Income - Other Authorities      | (744)        | 0            | (2,400)      | 0            |
| <b>DIRECT BUDGET TOTAL</b>      | <b>4,310</b> | <b>4,970</b> | <b>2,070</b> | <b>5,080</b> |
| Internal Charges Net            | 720          | 1,880        |              |              |
|                                 | <b>5,030</b> | <b>6,850</b> |              |              |

### CENTRAL SERVICES

|                                 |                |                |                |                |
|---------------------------------|----------------|----------------|----------------|----------------|
| Staffing Costs                  | 277,046        | 284,940        | 279,190        | 299,770        |
| Main Office Telephones          | 56,987         | 56,820         | 71,790         | 59,210         |
| Radio Telephone Expenses        | 2,728          | 0              | 0              | 0              |
| Vending Costs                   | 20,163         | 19,400         | 21,400         | 21,700         |
| Supplies and Services           | 85,828         | 74,330         | 74,990         | 76,290         |
| <b>DIRECT EXPENDITURE TOTAL</b> | <b>442,752</b> | <b>435,490</b> | <b>447,370</b> | <b>456,970</b> |
| Income - Main Office Telephone  | (1,993)        | (1,790)        | (1,940)        | (1,940)        |
| - Vending                       | (13,285)       | (13,400)       | (13,400)       | (13,400)       |
| - Supplies and Services         | (1,917)        | (1,360)        | (1,550)        | (1,400)        |
| <b>DIRECT BUDGET TOTAL</b>      | <b>425,557</b> | <b>418,940</b> | <b>430,480</b> | <b>440,230</b> |
| Internal Charges Net            | (425,557)      | (418,940)      |                |                |
|                                 | <b>0</b>       | <b>0</b>       |                |                |

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|-----------|---------|-----------------------|---------|-----------|
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### LAND CHARGES

|                                 |                  |                  |                  |                  |
|---------------------------------|------------------|------------------|------------------|------------------|
| Staffing Costs                  | 46,460           | 47,600           | 48,010           | 49,420           |
| Computer System Costs           | 7,377            | 7,220            | 7,540            | 7,810            |
| Direct Admin Costs              | 4,729            | 4,680            | 4,880            | 9,880            |
| <b>DIRECT EXPENDITURE TOTAL</b> | <b>58,566</b>    | <b>59,500</b>    | <b>60,430</b>    | <b>67,110</b>    |
| Income - Land Charges           | (204,149)        | (213,000)        | (233,000)        | (213,000)        |
| <b>DIRECT BUDGET TOTAL</b>      | <b>(145,583)</b> | <b>(153,500)</b> | <b>(172,570)</b> | <b>(145,890)</b> |
| Internal Charges Net            | 145,583          | 153,500          |                  |                  |
|                                 | <b>0</b>         | <b>0</b>         |                  |                  |

### DATA PROCESSING

|                            |                |                |                |                |
|----------------------------|----------------|----------------|----------------|----------------|
| Staffing Costs             | 245,434        | 250,600        | 246,500        | 264,210        |
| ICL Software Charges       | 77,879         | 54,640         | 54,700         | 45,870         |
| ICL Hardware Maintenance   | 36,608         | 24,080         | 25,890         | 25,510         |
| External Support Service   | 65,804         | 37,000         | 37,000         | 37,000         |
| User Training              | 16,701         | 8,190          | 8,190          | 8,190          |
| Equipment Rental Charges   | 154,193        | 12,850         | 4,660          | 7,970          |
| Supplies and Services      | 102,257        | 97,990         | 103,920        | 111,800        |
| Electronic Filing          | 2,153          | 3,730          | 2,220          | 2,260          |
| Direct Accommodation Costs | 3,874          | 4,600          | 4,600          | 4,600          |
| Direct Admin Costs         | 25,225         | 18,100         | 18,770         | 17,770         |
| <b>DIRECT BUDGET TOTAL</b> | <b>730,129</b> | <b>511,780</b> | <b>506,450</b> | <b>525,180</b> |
| Internal Charges Net       | (730,129)      | (511,780)      |                |                |
|                            | <b>0</b>       | <b>0</b>       |                |                |

### HOUSING BENEFITS ADMIN

|                            |                  |                  |                  |                  |
|----------------------------|------------------|------------------|------------------|------------------|
| Income - DSS Admin Subsidy | (53,511)         | (46,740)         | (47,810)         | (47,530)         |
| - Fraud Initiative         | (110,217)        | (99,110)         | (98,830)         | (99,000)         |
| <b>DIRECT BUDGET TOTAL</b> | <b>(163,728)</b> | <b>(145,850)</b> | <b>(146,640)</b> | <b>(146,530)</b> |
| Internal Charges (Net)     | 343,171          | 369,860          |                  |                  |
|                            | <b>179,443</b>   | <b>224,010</b>   |                  |                  |

### HOUSING BENEFITS

|                                 |                  |                  |                  |                  |
|---------------------------------|------------------|------------------|------------------|------------------|
| Housing Benefits Paid           | 2,624,741        | 2,644,500        | 2,897,400        | 2,897,400        |
| Local Scheme Rent Rebates       | 36,080           | 33,200           | 34,500           | 34,500           |
| <b>DIRECT EXPENDITURE TOTAL</b> | <b>2,660,821</b> | <b>2,677,700</b> | <b>2,931,900</b> | <b>2,931,900</b> |
| Income - Government Subsidy     | (2,398,499)      | (2,477,700)      | (2,731,900)      | (2,731,900)      |
| <b>DIRECT BUDGET TOTAL</b>      | <b>262,322</b>   | <b>200,000</b>   | <b>200,000</b>   | <b>200,000</b>   |

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### LOCAL TAX COLLECTION

#### NON DOMESTIC RATES

|                                 |                 |                  |                 |                 |
|---------------------------------|-----------------|------------------|-----------------|-----------------|
| Rate Relief Proportion          | 44,195          | 40,000           | 41,990          | 42,000          |
| <b>DIRECT EXPENDITURE TOTAL</b> | <b>44,195</b>   | <b>40,000</b>    | <b>41,990</b>   | <b>42,000</b>   |
| Income - Pool Collection Cost   | (132,478)       | (136,450)        | (131,070)       | (130,000)       |
| - Costs and Penalties           | (5,661)         | (5,000)          | (5,000)         | (6,000)         |
| <b>DIRECT BUDGET TOTAL</b>      | <b>(93,944)</b> | <b>(101,450)</b> | <b>(94,080)</b> | <b>(94,000)</b> |
| Internal Charges Net            | 137,480         | 141,450          |                 |                 |
|                                 | <b>43,536</b>   | <b>40,000</b>    |                 |                 |

#### COUNCIL TAX COLLECTION

|                              |                 |                 |                 |                  |
|------------------------------|-----------------|-----------------|-----------------|------------------|
| Income - Costs and Penalties | (87,392)        | (98,050)        | (98,050)        | (102,550)        |
| <b>DIRECT BUDGET TOTAL</b>   | <b>(87,392)</b> | <b>(98,050)</b> | <b>(98,050)</b> | <b>(102,550)</b> |
| Internal Charges Net         | 524,830         | 532,630         |                 |                  |
|                              | <b>437,438</b>  | <b>434,580</b>  |                 |                  |

#### COUNCIL TAX BENEFITS

|                                 |                  |                  |                  |                  |
|---------------------------------|------------------|------------------|------------------|------------------|
| Benefits Paid                   | 1,516,298        | 1,693,000        | 1,615,000        | 1,615,000        |
| <b>DIRECT EXPENDITURE TOTAL</b> | <b>1,516,298</b> | <b>1,693,000</b> | <b>1,615,000</b> | <b>1,615,000</b> |
| Income - DSS Admin Subsidy      | (48,138)         | (43,510)         | (46,390)         | (46,390)         |
| - DSS Benefit Subsidy           | (1,370,842)      | (1,594,000)      | (1,504,500)      | (1,504,500)      |
| <b>DIRECT BUDGET TOTAL</b>      | <b>97,318</b>    | <b>55,490</b>    | <b>64,110</b>    | <b>64,110</b>    |
| Internal Charges Net            | 217,562          | 252,030          |                  |                  |
|                                 | <b>314,880</b>   | <b>307,520</b>   |                  |                  |



| RESOURCES | ACTUAL  | ***** ESTIMATES ***** |         | ESTIMATES |
|-----------|---------|-----------------------|---------|-----------|
|           | 2000/01 | ***** 2001/2002 ***** |         | 2002/2003 |
|           | £       | ORIGINAL              | REVISED | £         |

#### DUNMOW OFFICES

|                                 |               |               |               |               |
|---------------------------------|---------------|---------------|---------------|---------------|
| Maintenance and Cleaning        | 30,400        | 40,960        | 39,740        | 55,180        |
| Other Premises Costs            | 31,404        | 35,370        | 33,840        | 32,710        |
| <b>DIRECT EXPENDITURE TOTAL</b> | <b>61,805</b> | <b>76,330</b> | <b>73,580</b> | <b>87,890</b> |
| Income - External Charge        | (21)          | 0             | 0             | 0             |
| <b>DIRECT BUDGET TOTAL</b>      | <b>61,783</b> | <b>76,330</b> | <b>73,580</b> | <b>87,890</b> |
| Internal Charges Net            | (61,783)      | (76,330)      |               |               |
|                                 | <b>0</b>      | <b>0</b>      |               |               |

#### S.WALDEN OFFICES

|                                 |                |                |                |                |
|---------------------------------|----------------|----------------|----------------|----------------|
| Maintenance                     | 115,635        | 111,580        | 117,490        | 121,460        |
| Other Premises Costs            | 135,186        | 141,480        | 137,560        | 135,720        |
| <b>DIRECT EXPENDITURE TOTAL</b> | <b>250,821</b> | <b>253,060</b> | <b>255,050</b> | <b>257,180</b> |
| Income - External Charges       | (7,548)        | (7,530)        | (7,530)        | (7,530)        |
| <b>DIRECT BUDGET TOTAL</b>      | <b>243,273</b> | <b>245,530</b> | <b>247,520</b> | <b>249,650</b> |
| Internal Charges Net            | (243,273)      | (245,530)      |                |                |
|                                 | <b>0</b>       | <b>0</b>       |                |                |

#### OFFICE SERVICES - SAFFRON WALDEN

|                            |               |               |               |               |
|----------------------------|---------------|---------------|---------------|---------------|
| Staffing Costs             | 50,882        | 51,500        | 49,670        | 50,360        |
| Direct Admin Costs         | 2,815         | 2,900         | 2,900         | 2,950         |
| <b>DIRECT BUDGET TOTAL</b> | <b>53,697</b> | <b>54,400</b> | <b>52,570</b> | <b>53,310</b> |
| Internal Charges Net       | (53,697)      | (54,400)      |               |               |
|                            | <b>0</b>      | <b>0</b>      |               |               |









3









